

**University of Management and Technology**  
**Step By Step Guide To change UMT email password**

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## Step By Step Descriptive Guide to change UMT email password

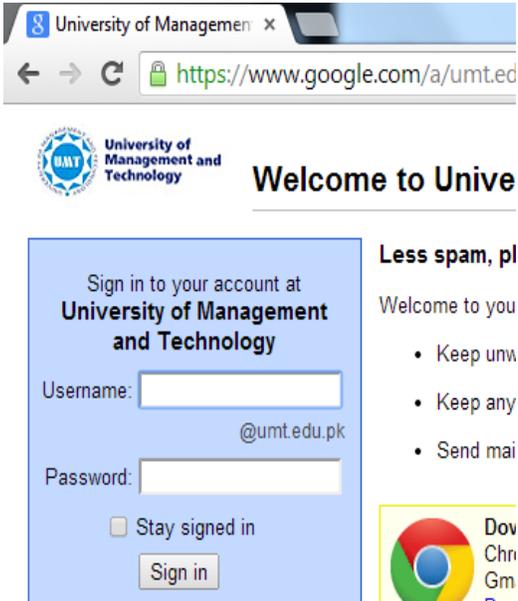
1. Open <http://mail.umt.edu.pk>
2. Type your username and password assigned to you.
3. After logged in, go to Settings tab.
4. Click the gear in the top right.  

5. Select **Settings**.
6. Click the **Accounts** tab at the top.
7. Click on the Google Account Settings.
8. A new window will be open as “Google Account Settings” section.
9. Click on **Security** in the “Google Account Settings” section.
10. Click on **Change Password** in “Security” section.
11. In change password section, type your current password and your new password. We highly recommend you create a unique password - one that you don't use for any other websites.
12. Click **Change password**.
13. Now sign out and then sign in again for mail surfing.

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**Step By Step Pictorial Guide to change UMT email password**

1. Enter URL in the address bar of your internet browser **http://mail.umt.edu.pk**

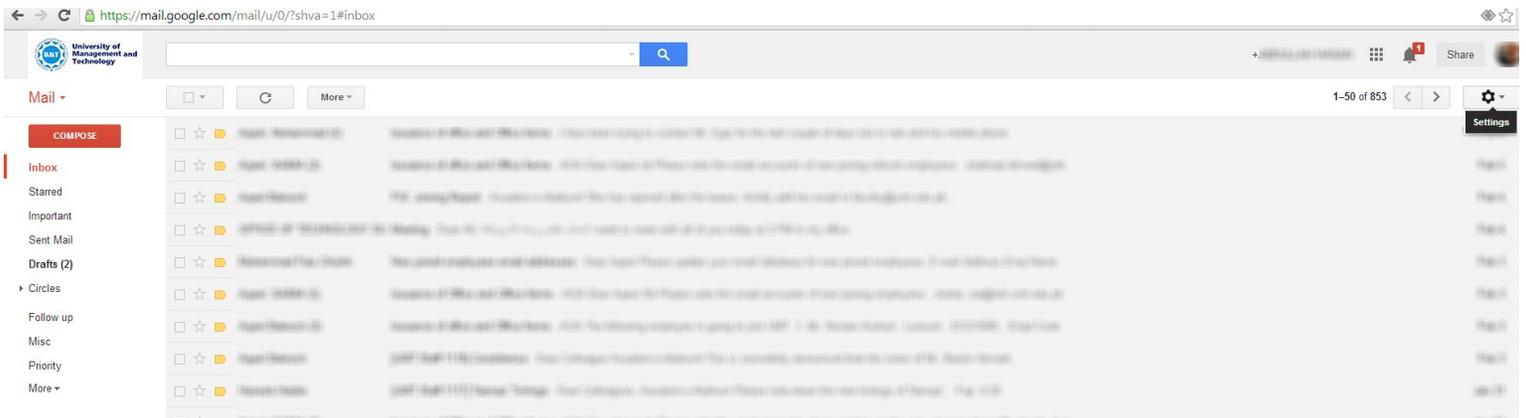


2. Enter your **Username** without **@umt.edu.pk** and enter **Password** assigned by OTS and then click on “Sign in” tab.

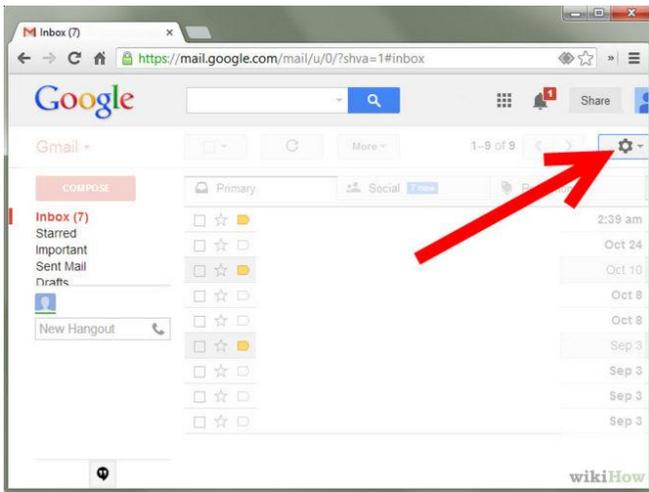


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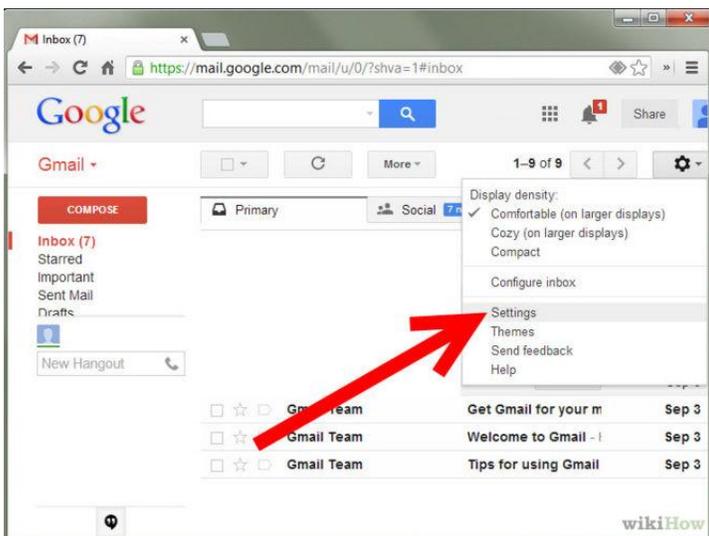
3. After signing in following screenshot will be displayed.



4. Now go to setting (gear at top right) tab  following screenshot will be displayed.

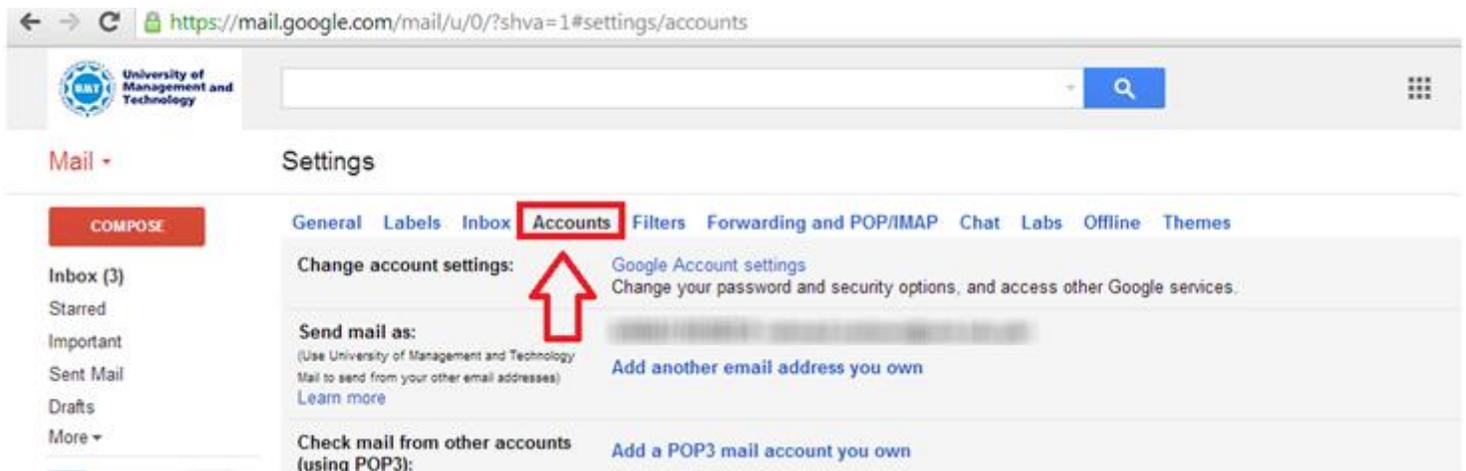


5. Now go to settings.

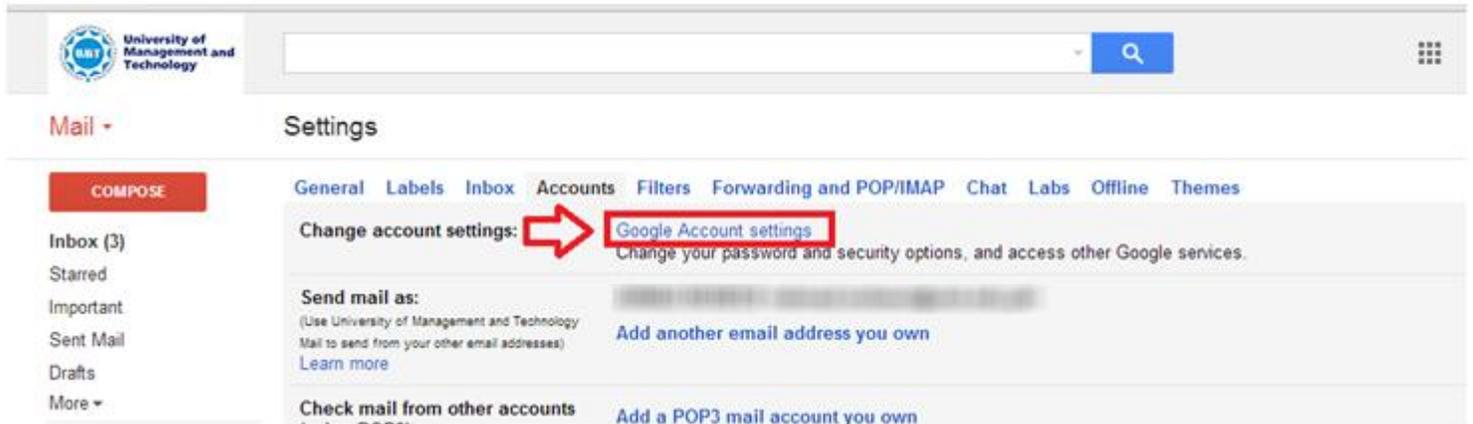


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6. In settings, go to accounts tab.

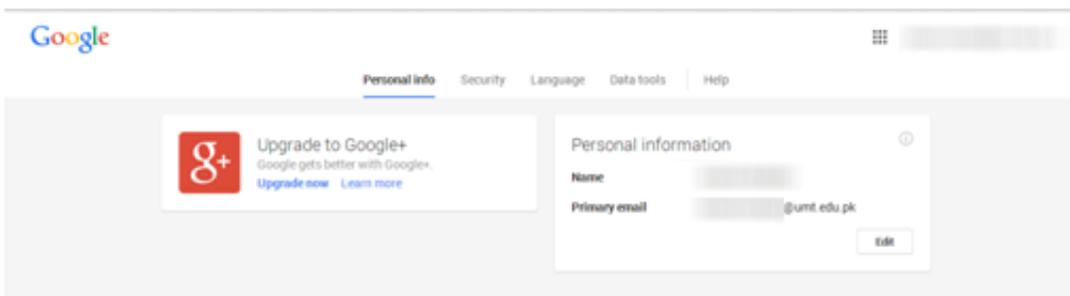


7. After opening tab of account, click on “Google Account Settings” as shown below:



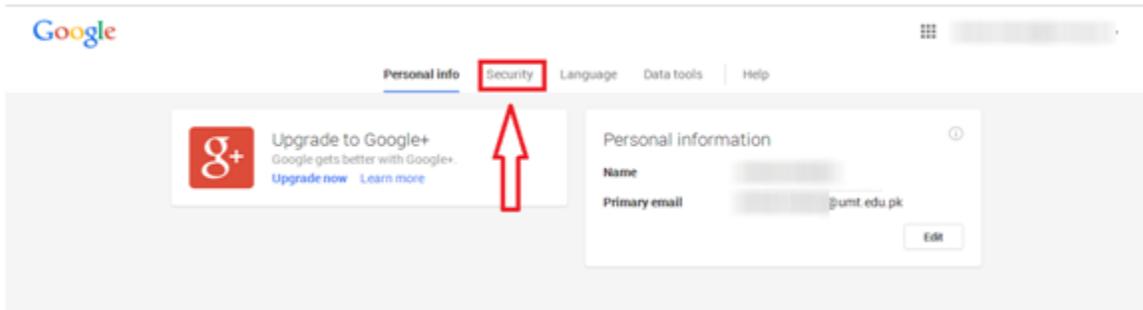
14. After click on “Google Account Settings”, a new window will be open.

15. This new window will be shown like that :

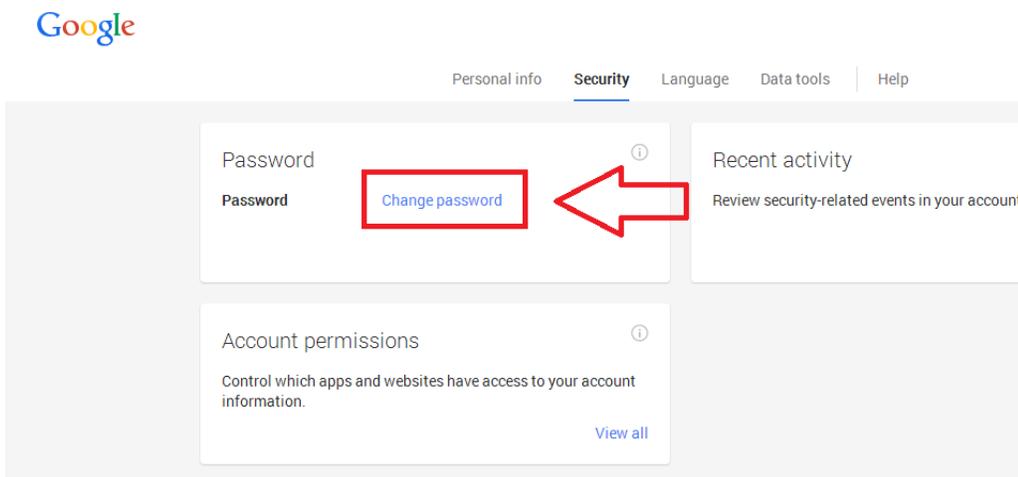


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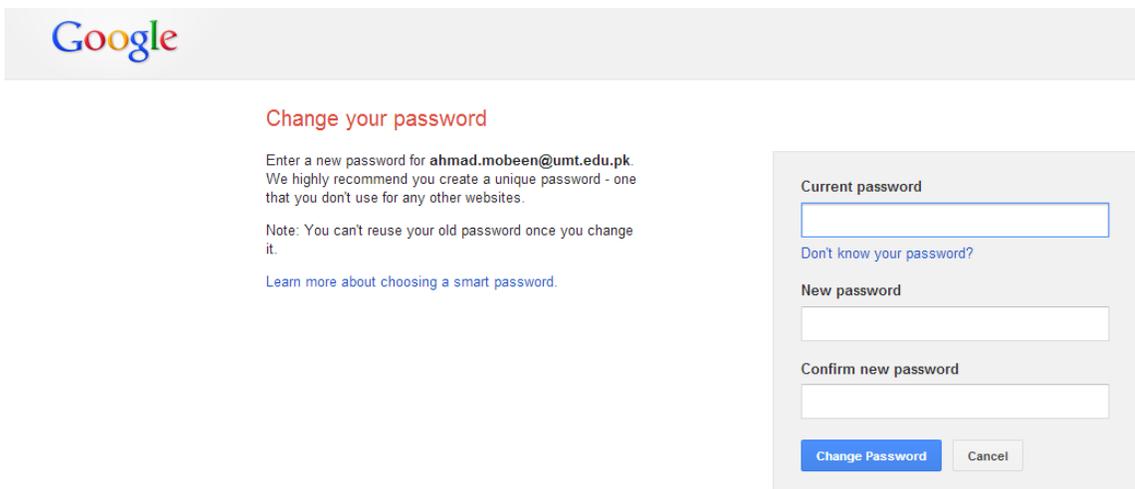
16. Then Click on security tab:



17. After this, security tab option will be open, as shown below, click on change password:



18. After click on change password , change password window will be shown as following:



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19. Now enter current password, new password , confirm new password and then click on change password as shown below:

### Change your password

Enter a new password for [redacted]  
We highly recommend you create a unique password - one that you don't use for any other websites.

Note: You can't reuse your old password once you change it.

[Learn more about choosing a smart password.](#)

The screenshot shows a web form titled "Change your password". It contains three text input fields: "Current password", "New password", and "Confirm new password". Each field is filled with a series of "x" characters. To the right of each input field is a red arrow pointing left towards the field. Below the input fields are two buttons: "Change Password" (highlighted in blue) and "Cancel". A large red arrow points from the left towards the "Change Password" button.

20. Now your UMT mail password has been changed.

21. Now sign out and then sign in again for mail surfing.