



Message by Head OCS



I am so pleased to welcome you to the Office of Career Services.

Finding the right job / career development can be challenging because you must know where to look and how to apply. You must also prepare a resume and a letter of application. Premier positions require an employment test as well. Practice preparing and completing these items because these will help you in a real employment situation.

Surveys show that people form their impression of you in the first 90 seconds after meeting you and that first impressions are very hard to change. Because your appearance, your greeting, and your

actions help create that impression, it is important that you approach interviews prepared. This requires looking your best, knowing as much as possible about the company and the interview process, and feeling ready to present yourself in a positive, confident manner.

Whether you are an undergraduate or graduate student, alum, or employer, the Office of Career Services is eager to help you achieve your goals. No matter what brings you here, our first-class staff and resources are ready to support you at every career step along your way. We look forward to assisting **participants** and **alumni** with career exploration, internship and job searching. **Employers**, we are very excited to help you recruit our world-class students and alumni.

I encourage you all to explore our website and visit us our office. We look forward to working with you!

Farzoq Ahmad Ch
 Head OCS
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Core Functions

- Job Placements (fresh graduates and alumni)
- Promoting UMT Brand Name
- Personality Development and Training Workshops
- Career Counseling
- Mock Interviews
- Job Notifications
- Job Fairs
- Resume Writing

Job search Assistance

Our students and alumni are welcome on our career page to view current job and internship postings. They can also upload their resume and attach them to a resume book for employers to view.

Below is the link of our career page.
<http://career.umt.edu.pk/>



- ▶ Home
- ▶ Introduction
- ▶ Resume Builder
- ▶ National Vacancies
- ▶ International Vacancies
- ▶ Career Building Programs
- ▶ Corporate Database
- ▶ External Job Links
- ▶ Our Team
- ▶ Contact us

My Account National Vacancies

International Vacancies

Sign In | New User | UMT Home

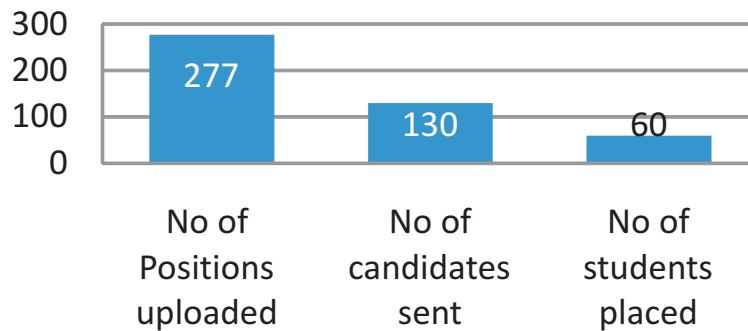
Post Resume November 24, 2014

Career Placement

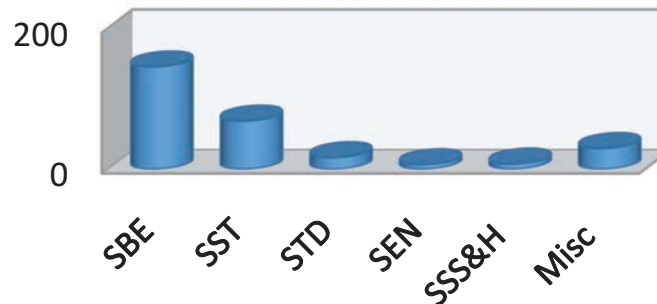


- ▶ Career Guide
- ▶ Corporate Data
- ▶ Employers Corner
- ▶ Resume Builder

OCS-Placements Report July-December 2014



No of positions on career page July-December 2014



Internship Spotlight



Faryal Hayat Mangat
(MBA) 2012-2014
Marketing Specialist

I wanted a chance to participate in an internship program by Total Parco that was geared to my major. **I applied for it through Office of Career Services at UMT.**

I find this internship to be highly valuable and a great opportunity to gain experience in a working environment. I would recommend to all students to complete an internship, whether it's a paid one or not. It can give you the skills you may need to progress further in your future goals. After the completion of 4 months internship, Total Parco has offered me full time job for which they are offering me 35,000/-PKR per month.

On-Campus Recruitment Drives for Jobs

Renowned organizations conducted their recruitments session at UMT. Representatives of these organizations gave presentations and conducted recruitment test and interviews.



Crescent Bahuman Limited

August 20, 2014



Crescent Bahuman Limited (CBL) conducted their recruitment presentation and test at UMT on August 20, 2014 for their MTO program. Around 100 fresh graduates from Textile Engineering, MBA (Marketing, Finance, HR, and Supply Chain Management) Electrical Engineering and CS participated. CBL offered jobs to the 2 BS-Textile Engineering students for the position of “Management associate” in their Research and Development Textile Department.

Hira Terry Mills

November 12, 2014



Representatives of Hira Terry Mills visited UMT to conduct their on-campus recruitment presentation and test. Target audience for the test comprised of BBA/MBA (Marketing and Sales) students as the company was looking for the right candidate for marketing operations. A total of 16 students participated in this activity. The job has now been offered to a female candidate of MBA for the position of **MTO-Marketing**.

US Apparel

04-September, 2014



US Apparel in collaboration with Office of Career Services presented the company's profile and conducted the recruitment drive. Presentation was followed by question and answers sessions. Around 64 fresh graduates from Supply Chain Marketing and Sales, Human Resources, Finance and Textile Design participated in this activity.

Glaxo Smith Kline

December 8, 2014



GSK is one of the pharmaceutical multinational companies. Representatives of GSK visited UMT to conduct recruitment drive for the position of “Sales Supervisor”. A total of 15 students participated in the recruitment test. The Company collected resumes and later-on called the students for interviews. Three students have been selected.

Kohinoor Mills Pvt. Ltd.

September 26, 2014



Representative of Kohinoor Mills (Pvt.) Ltd. visited UMT campus on September 26, 2014 for recruitment test. About forty Electrical Engineering students, fifteen Textile Engineering and ten Textile Fashion and Design graduates appeared for this test.



Zain Qazi
(BS-Textile Engineering)
2010-2014

On-Campus Recruitment Spotlight: *(Do you stand out?)*

A total of 2000 candidates from different universities were selected during on-campus recruitment drive conducted by Crescent Bahuman Limited.

I am giving you break-up of the figure; out of 2000 candidates 180 were called for full day recruitment activity at their plant. Out of 180, total 35 candidates were selected for final interview. I got 10th position among those 35 candidates. I appeared in final interview and finally got selected for the position of “**Management Associate**” in “**Research & Development Textile Department**” They offered me 30,000/-PKR per month.

I am thankful to the Office of Career Services and UMT for providing me this excellent career opportunity.

Pakistan Air Force Induction Session

December 16, 2014

Pakistan Air Force (PAF) team has conducted induction session on Special Purpose Short Service Commission (SPSSC)/Short Service Commission (SSC) Program. Almost 65 students participated. PAF team delivered brief presentation and motivated the potential candidates about the job opportunities and life at PAF. This was followed by a question and answer session. At the end of the session, students were very motivated and thankful for the PAF team presence at UMT.



Mock Interview Organized by OCS

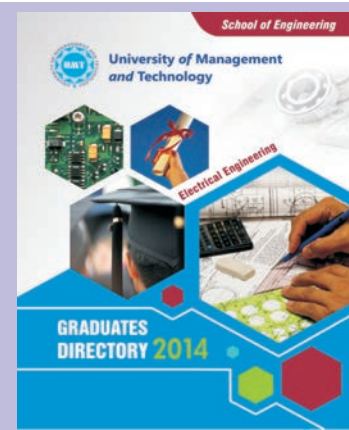
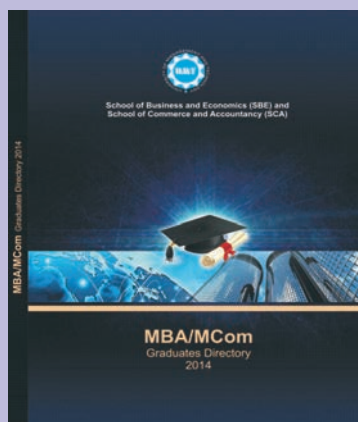
September 24, 2014

OCS organizes mock interview activity at the start of each Fall and Spring Semester. Recruiters from top employers come to the campus for this activity. This time Khuram Ali Ashraf from CBL, Zameer Mehdi from Gloves and Gloves, Rehan Ahmed from Eden Housing Society and Adeel Makhdumi from Urban Sourcing visited our campus for this activity. More than 15 students participated and videotaped feedback was given to the students. During the mock interview, Khuram Ali Ashraf from CBL offered jobs to two participants.



Resume Books

Resume Book is one of the major contributions of OCS for the graduating students of different programs in UMT. These resume books are published on yearly basis. This activity is in practice since 2011. In December 2014, 1000 hard copies of Resume Books of MBA/MCom and 500 BS-EE have been sent through courier to HR Heads and Recruitment Managers of different organizations in the corporate sector. The 3,000 soft copies of resume books are sent to senior executives in the corporate world. The students whose resumes are published in these resumes books receive calls for interview even without applying in these organizations.



OCS Team Visit to UMT-Sialkot Campus

September 27, 2014

A team of Office of Career Services visited UMT-Sialkot Campus on September 27, 2014 to provide career guidance including a wide variety of professional activities which would help the candidates to deal with career-related challenges. More than 40 candidates from MCom and MCS disciplines participated in the career counseling session. During this session, participants were counseled on following areas;

- Types of interview and strategies to enhance interview skills
- Tips for effective resume writing
- Portal overview and how to apply for a job through portal





Job Festival

Igniting Passion - November 27, 2014



After having a series of successful annual career fairs, the Office of Career Services held a “**Job Festival**” which was the first of its kind at UMT. This was a new initiative taken by OCS to have 31 entrepreneurial stalls of different products exhibited which attracted large audience. These stalls not only entertained the visitors with delicious food but also inspired students to come up with creative ideas in order to become successful entrepreneurs or join their family businesses. The Job Festival brought 80 desired recruiters under one roof and witnessed over 6,500 plus job seekers from UMT and other universities exploring job opportunities in their areas of interest. The Job Festival was inaugurated by Engr. Jawad Saleem Qureshi, Chairman 4B Group, Pakistan, Mr Rehmat Ullah Javed, Chairman SME, LCCI, Mr Imtiaz Ahmad Khan, Credit Head, HBL Lahore, alongwith Mr Abid H K Shirwani, DG UMT, and Mr Ibrahim Hasan Murad, Director, UMT.

Mr M. Khurram Khan, Head of HE & CSR, Firhaj Footwear (Pvt.) Ltd., Hush Puppies, was the Chief Guest at the closing ceremony. He distributed shields among the participating organizations and ushers. He also congratulated OCS and UMT for arranging a successful event.

Some Participating Companies

Bulleh Shah Packaging (Pvt.) Ltd., Warid Telecom (Pvt.) Ltd., Asian Food Industries (May Fair), Mobilink, PEL, Millat Tractors Limited, Sapphire Textile Mills Limited, NorthBay Solutions, MIA Corporation (Pvt.) Ltd., Kohinoor Mills Limited, Brain Telecommunications Limited, PCS Group of Companies, Haleeb Foods Limited, Hotel One, NetSol Technologies, Harvest Topworth International, Crescent Bahuman Ltd./Crescent Brands, Confiz Limited, MDS Foods (Hardee's), Cotton Web (Pvt, Shaukat Khanum Memorial Cancer Hospital & Research Centre, Chughtais Lahore Lab, 925 HR Solutions (Pvt.) Ltd, AutoSoft Dynamics, Ali Akbar Group, Samsons Group of Companies, Qarshi Industries (Pvt.) Ltd., Workman, Raaziq International (Pvt.) Ltd., eWorx/AAJ Technologies, Systems Limited, Habib Bank Limited, TCS (Pvt.) Ltd., US Denim Mills (Pvt.) Ltd, Din Media Group, Azqard9, Servis Sales Corporation, Master Group of Industries (Pvt.) Ltd., CCL Pharmaceuticals, and Next Bridge (Pvt.) Ltd.

Sponsors



Job Festival

Pictorial Highlights





7 Stages of Dealing with Job Rejection

You applied for a job you thought was a perfect fit, you fully prepared for your interview, but then opened up your email inbox and there it is: “Thank you for your interest, but...” They decided to “go another way” with a “more qualified candidate.” Now, you feel a bit like this:

1 Anger: It is only natural that your first reaction may be anger (with a dash of confusion thrown in for good measure). When you receive that rejection notice, it is easy to take it personally: “What did I do wrong? Was it the question I asked in the interview? How was there someone more qualified than me?” Nonetheless, you should eventually get to a point where you can be honest with yourself; there were likely a variety of factors that resulted in you being passed up for the job. When you realize it is not your fault entirely, you can move onto...

2 Understanding: Use this as a learning opportunity. Ask the hiring manager to give you honest feedback about what you could have done differently, and/or why you were not chosen. Receiving this information can help you avoid similar missteps in the future, improve your interviewing skills, and prepare yourself for success down the road. In order to avoid sounding defensive, approach the question gracefully with something like, “I would love to take this as a learning experience to make myself a stronger candidate in the future. Would you be willing to share some feedback with me?” Don’t be surprised if they cannot share too many details (if at any all), but it still does not hurt to ask.

3 Thankfulness: That’s right; I am telling you to send a genuine, thoughtful thank you note to the person who rejected you. What are you thankful for? Here are some suggestions:

- Their time and consideration during the entire interview process
 - The fact that they actually let you know the outcome, even though they didn’t end up choosing you for the position
 - The opportunity to learn more about their company and the role
- The idea behind this is to never burn any bridges. You may not have been picked this time around, but you do not know what could happen in the future. Make sure to express your continued interest in working for the company and your long-term goals. They might just reach out the next time a position becomes available, or when they hear of an opening at another organization. This brings us to...

4 Networking: If you left a favorable impression with the hiring manager, leave the door open online so that he or she can recommend you in the future. Connect on LinkedIn with anyone you met during the interview process. If you follow them on Twitter, there’s always the possibility of sparking a future conversation (perhaps you comment on an article they share) — and staying top-of-mind.

5 Acceptance: Once you have come to terms with not getting the job, you are free to divert your energy towards the next opportunity that comes along. If you have submitted multiple applications and gone on other interviews, you have options. Be hopeful and optimistic; your reward could be coming any day now.

6 Goal-Setting: Give yourself something to look forward to. Remain focused on the bigger picture with your long-term goals, but be sure to give yourself some short-term, daily goals that keep your mind off this minor setback. Maybe it is learning a new skill that will give you an edge over the competition during your next go-round, or maybe it is tackling a new project at your current job to add to your resume.

7 Rebounding: Alright, Plan A didn’t pan out. So what’s Plan B? As long as you didn’t put all your eggs in one job’s basket, or pin all of your hopes on one “dream job,” you should be able to bounce back. The seventh and final stage of dealing with rejection is what makes it all worth it; using what you have learned to push forward and conquer your second chance at a job you want.

From <https://www.linkedin.com/pulse/20141105154118-143779-7-stages-of-dealing-with-job-rejection> - Written by: Alan Cutter

Acknowledgment

The Office of Career Services would like to thank the following UMT faculty/staff and alumni for their invaluable contribution towards the placement activities of UMT students. We are grateful to them for taking out time from their busy schedules for mock interviews and also giving advice to the graduating students. We hope that they will continue to provide support to the graduating students.

- | | |
|--|---|
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MS Production Management
Department Supply Chain Management-UMT | ■ Zameer Mehdi
MBA-HR (2012)
Assistance HR Manager-Sapphire Textile |
| ■ Ali Chohan
Assistant Professor
Director, MBA Industry Focused - UMT | ■ Sumyya Arshad
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