



2018 **CTL**

UMOs Development Program



University of
Management *and* Technology

Introduction

The UMOs Development Program is an investment in you as a manager. As a UMT manager, you drive results that directly influence the success of the University of Management and Technology. This program is here to support your efforts. You'll connect with peers from across your individual location, share challenges and work together to find effective solutions.

This program is a dynamic system wide training program that is designed to enhance and strengthen your leadership capabilities in the UMT core competencies and ensure you have the skills, knowledge and resources to effectively lead, engage, and develop your team.

Program Objectives

- Awareness of own behavior and mindful of how it impacts on others, enhancing personal skills to adapt professional practice accordingly.
- Providing the best quality service to external and internal clients.
- Taking a holistic view and working enthusiastically to analyze problems and develop workable solutions.
- Identifying and making the most productive use of resources including people, time, information, networks and budgets.
- Enhancing knowledge of leadership strategies, skills, and practices.
- Enhancing leadership skills to expand career opportunities.

Who Should Attend

- Directors
- Managers

Venue

TBA

Duration

Four Days (Date). The timings of program would be from 08:30 am to 4:00 pm for all program days.

Topical Coverage of the Module

Time/Day	Day 1	Day 2	Day 3	Day 4
08:30 - 10:00	Managing self and personal skills	Using resources effectively	Career Mapping	Manager Redefined
10:00 - 10:30	Tea Break	Tea Break	Tea Break	Tea Break
10:30 - 12:00	Delivering excellent service	Engaging with the wider context	Leadership Tools	Employee Engagement
12:00 - 01:30	Finding solutions	Developing self and others	Institutional Knowledge	Exercising Influence
01:30 - 02:30	Lunch Break	Lunch Break	Lunch Break	Lunch Break
02:30 - 04:00	Embracing change	Working together and achieving results	University Leadership Views	Leading Change and Managing Transition



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