



University of Management and Technology

Inter School Program Change Form

I.D. No.:

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 Date: _____

Last Name/Surname: _____ First Name: _____ Middle Name: _____

Program (present): _____ Semester: Spring /Summer /Fall

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Total Credit Hours completed: _____ CGPA: _____

Email: _____ Contact No.: _____

Program (proposed): _____ School: _____

State the Reason: _____

Please attach Clearance Form

Participant Signature: _____ Advisor name & signature with stamp: _____

(For Office use only)

Recommended by COD	Office of the Registrar
Approved by Dean/Director : <input type="checkbox"/> Yes <input type="checkbox"/> No	Old ID #: _____ New ID #: _____
Signature: _____ Date: _____	Signature: _____ Date: _____

Guidelines regarding Inter School Program Change:

- Concerned COD shall ensure that such participant fulfill the admission criteria of the particular program which he/she wish to join.
- After approval of concerned Dean for inter-school program change, new ID shall be issued by Office of the Registrar.
- The COD of the concerned department accepting the transfer of the program will determine the transfer of courses as per Road Map. The grades of these courses shall be transferred to the new program provided 60% marks in annual system or C+ and above for Undergraduate programs and 'B' and above in case of Masters/Graduate programs.
- Clearance Form signed by OTR, IPC, LRC is required
- Form must be filled in completely.
- Copies of all academic Credentials be attached.
- Program change request can be filed only once.



University of Management and Technology
Acknowledgement Receipt
Inter School Program Change Form

Semester: Spring /Summer /Fall

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Participant Name : _____ I.D. No. _____

Recipient Signature: _____ Date: _____