## Project Planning & Management

**Course Description**

Project planning involves a series of steps that determine how to plan and manage a particular project. In social work setting, the project can include working with psychologically, socially and economically marginalized communities.

**Course Objectives**

This subject will enhance the students understanding regarding the project planning, proposal development and project management. They will become able to monitor, evaluate and report the project outcomes

**Learning Outcomes**

* The students will be able to devise and implement projects in real life social settings.
* The students will learn the skills of relating the project concepts to the social welfare practices in Pakistan.

**Teaching Method**

This course will be based on interactive discussions; student centered learning activities and research projects. The preferred teaching approach will be ‘active learning’ in which students solve problems, answer questions, formulate questions of their own, brainstorm, discuss, explain and debate. Co-operative learning will be encouraged through group discussions, assignments and projects. Periodical assessments and evaluation through class participation, quizzes, assigned tasks, research project, Mid Term and End Term examinations will be a part of this course.

**Course Content**

1. Definition, scope and importance of a Project planning and management
2. Components of project planning
3. Strategies of project implementation
4. Role & Functions of Project Manager
5. Project Management Skills/ Social worker
6. Project Planning & Management Practices in Pakistan
7. Challenges to Project Management
8. Guest speaker session

**Suggested Readings**

Barker, S. & Cole, R. (2014). Brilliant Project Management ePub eBook: What the best project managers know, do and say. UK: Peason.

Bereaux, E. (2008). The Complete Guide to Project Management for New Managers and Management assistants: How to Get Things Done in Less Time. Ocala: Atlantic Publishing Company

Blackman, R. (2003). Project Cycle Management. Teddington: Tear Fund.

Spolander, G. & Martin, L. (2012). Successful Project Management in Social Work and Social Care: Managing Resources, Assessing Risks and Measuring Outcomes. London: Jessica Kingsley