## Social Work Administration

**Course Description**

The course provides core understanding of social work administration; principles; practices; and techniques in indigenous settings. The course will highlight the components, structure and administration of social work in Pakistan.

**Course Objectives**

This course aims to support students in understanding main concepts and principles of social work administration; including structure and functions of social services. Social Work Administration in Pakistan will be taught as a special case.

**Learning Outcomes**

* The students will be well versed about the concepts; principles and tools of social work administration
* The student will gain firsthand knowledge about Social Work Administration in Pakistan.

**Teaching Method**

This course will be based on interactive discussions; student centered learning activities and research projects. The preferred teaching approach will be ‘active learning’ in which students solve problems, answer questions, formulate questions of their own, brainstorm, discuss, explain and debate. Co-operative learning will be encouraged through group discussions, assignments and projects. Periodical assessments and evaluation through class participation, quizzes, assigned tasks, research project, Mid Term and End Term examinations will be a part of this course.

**Course Content**

1. Definition and perspective of Social Work Administration
2. Philosophy of Social Work Administration
3. Structure of Social Work Administration
4. Functions of Social Work Administration
5. Social Work administration in Pakistan – National and provincial
6. Role of Social Worker
7. Field visit to a Social Work Administration Agency

**Suggested Readings**

Lohmann, R. A. & Lohmann, N. (2013). *Social Administration*. Columbia University Press.

Weinbach, R. W. & Taylor, L. M. (2014). The Social Worker as Manager: A Practical Guide to Success. Boston, MA: Pearson Education, Inc.