

COVID-19 SOPs for reopening of UMT Hostels (USH)

We are excited to welcome our residents back soon to UMT hostels, and have updated our Standard Operating Procedures (SOP) and social distancing guidelines to continue safeguarding their health and safety.

Boarders Safety

24/7 movement monitoring

- To minimize movement and physical contact with others, boarders are not allowed to leave the hostel, except for food or grocery runs. This is enforced through security checks at the hostel's exit and entrance. Residents must declare the purpose of their travel, have their particulars recorded in a logbook, and **must return within one-and-a-half hours**.

Strict curfew

- Boarders are not allowed to leave the hostel premises between **9pm to 8am** to prevent non-essential travel.

Reduced physical contact with staff

- Essential staff are on-site to assist students 24/7. However, in our effort to further reduce physical contact, housekeeping and cleaning will be focused on common areas within the hostel premises.

Hand sanitizers

- Hand sanitizers will be placed in common areas.
- Hand sanitizer will be available on entrance gate, so that every person must use sanitizer.

Temperature screening at entrance

- A guard serving the entrance gate must wearing a mask and proper face shield, hand sanitizer, temperature check apparatus and make sure every individual sanitizes his/her hand while entering the hostel and temperature must be monitored.
- **All boarders and staff entering the hostel will undergo mandatory temperature screening.**

Resident Wellbeing

- Our team will continue working hard to protect the safety and wellbeing of our boarders as we navigate through this global health event together.
- **Wearing of mask is compulsory for everyone entering and leaving hostel premises.**

- Before entering in the room, everyone must discard used mask, so that any other person in the room must not be contaminated.
- **Only two boarders will be accommodated in three bed capacity room.**

Bi-weekly check-ins on residents

- Twice a week, the UMT Medical Services Unit team will call each resident living in the hostel to check on their physical and mental wellbeing, and provide them necessary advice and support.

News, tips

- Time to time, a news update regarding COVID-19 will be displayed on common area / notice boards for the information of boarders to stay well-informed with the latest developments in the country, along with tips to stay healthy and productive in their rooms. The boarders can seek support from UMT Medical Services team at any time, in the comfort of their own room.

Guest Visitors

- **Guests in the hostel are strictly prohibited** during current pandemic situation.

Un-Necessary Gathering and visiting other rooms

- Unnecessary gatherings inside and outside the rooms of hostel will be avoided.
- Residents must avoid going in other rooms and also maintaining social distance as described by govt. health authorities

Cleaning

- Boarders should make sure their rooms must be cleaned on daily basis (depending on the timings of housekeeping staff).
- Every resident of hostel must dispose of their waste properly.

Mess and Food

- **Mess staff will must wear gloves, mask and hair caps during the mess timings.**
- Food will be served in boarder's personal utensils / disposable boxes.
- One person will be allowed to receive order at a time from counter / shelf, others will be maintaining social distance.
- Eating of food in mess area is strictly prohibited.

Sanitisation/Disinfection Spray

- Disinfection spray will be carried out in public areas on daily basis and in rooms on weekly basis.

Quarantine Room

- One room with two beds will be reserved for the boarders having COVID-19 symptoms, on temporary basis.

COVID-19 Symptoms

- In case any resident feels COVID-19 symptoms, immediately inform the hostel management and visits hospital or go back to home until recover.