



## University of Management and Technology Financial Assistance Form

Employee Name		Designation	
School/Department		Date of Joining	
Empl. #	Current Salary	Amount Applied	
Reason for borrowing _____ _____ _____			
Please attach supporting documents (if any) _____			
Have you ever availed the loan facility from UMT? Yes <input type="checkbox"/> No <input type="checkbox"/>			
If yes, Amount? _____ Date of borrowing _____ Current status: Cleared <input type="checkbox"/> Not Cleared <input type="checkbox"/>			
Reason for borrowing _____			

- GUARANTEES:**
1. The guarantor must be full time permanent employee having one year service with UMT
  2. The employee can not guarantee, if he/she is currently availing loan facility or has already given guarantees for two employees

**Undertaking:** The amount of installment unpaid till due date may be deducted from my salary in case the borrower is defaulter in any installment.

Guarantor No.1			Guarantor No.2		
Name	Empl. #	Signature	Name	Empl. #	Signature

Recommendation by the Dean / Head of Department \_\_\_\_\_

I fully agree with the repayment schedule, as approved. \_\_\_\_\_  
**Employee's Signature**

FAC Meeting Number		Held On		Amount Sanctioned	
Repayment Schedule					
No. of Installments	Monthly Installment (Rs.)	Effective From (dd/mm/yy)	Effective To (dd/mm/yy)		

Decisions by the Committee Members:		
Member 1	Member 2	Committee Head

Name: \_\_\_\_\_ Name: \_\_\_\_\_ Name: \_\_\_\_\_  
 Designation: \_\_\_\_\_ Designation: \_\_\_\_\_ Designation: \_\_\_\_\_