University of Management and Technology

Add / Drop Form

I.D. No.: ⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜ Date: _____

Name: _____

Program: _____ Semester: Spring ❏/Summer ❏/Fall ❏ ⬜⬜⬜⬜

Email: _____ Contact No.: _____

Course(s) to be Added:

Sr No	Course Code	Cr Hrs	Course Title	Section
1.				
2.				
3.				
4.				
5.				
Total:				

Course(s) to be Dropped:

Sr No	Course Code	Cr Hrs	Course Title	Section
1.				
2.				
3.				
4.				
5.				
Total:				

Signature: _____

Instructions for participants:

➢ In case course-clashes in time-table, failure to clear pre-requisite course(s), non-declaration of result on-time and where, in the opinion of participant, he/she could not cope up with the course, course(s) could be dropped/added.

➢ No new course could be registered in this period in order to avoid unnecessary extension in Registration period.

➢ A course could be added only with respect to the credit hours limit, allocated as per CGPA.

(For Office use only)

Advisor Name: _____

Approved: ❏ ❏ | Data Entry: ❏ ❏ | Log Serial No.:_____
Yes   No   Yes   No

Signature and stamp of Advisor: _____ Designation _____

Date: _____

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