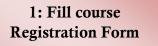


Office of Participant Relationship Management

Manual Course Registration Process

Conditions:

- ✤ Below 1.75 CGPA
- Failure to attempt preregistration
- Late offering of required course
- Applicable only at first week of Semester with late registration fine
- Focus on online registration & Add/Drop, only with CGPA below 1.75 move towards manual process



Requirements:

- Dully filled course registration form
- Course title & course
 code should be right
- ✤ Get approval from advisor
- Attach late
 registration fee slip (if
 applicable)

