



Fee Extension or installments

1: Fill Request Form for Fee due date extension or Installments

Requirements:

- ❖ Attach related documentary evidence of your financial / domestic problem
- ❖ Father /Guardian current 6 month bank statement in case of non-availability of related evidence

2: Accounts Status

Requirements:

- ❖ Get account status (amount to be paid) from OTR front desk on the application

3: Submit Application to OPRM Helpdesk

Requirements:

- ❖ Filled form / application along with all required documents / evidence