



# Office of Participant Relationship Management

## Participant Letters

Letter Type	Enlighten	Submission
<b>Bonafide Letter</b>	<b>Conditions</b>	Degree should be completed / currently registered in Particular semester
	<b>Requirements</b>	Bonafide letter request form A copy of matric result card Rs. 100/ charges for normal processing (2 working days) Rs. 500/ charges for urgent processing (1 working day)
<b>Character Certificate</b>	<b>Conditions</b>	Degree should be completed
	<b>Requirements</b>	Request form and copy of final certificate / Clearance Form Rs. 100/ charges for normal processing (2 working days) Rs. 500/ charges for urgent processing (1 working day)
<b>English Proficiency Letter</b>	<b>Conditions</b>	Degree should be completed
	<b>Requirements</b>	Request form and copy of final certificate / Clearance Form Rs. 100/ charges for normal processing (2 working days) Rs. 500/ charges for urgent processing (1 working day)
<b>Hope Certificate</b>	<b>Conditions</b>	May apply only in last semester
	<b>Requirements</b>	Request form and approval of advisor (Clearly mention completed and registered Cr. Hrs) Rs. 100/ charges for normal processing 2 working days Rs. 500/ charges for urgent processing (1 working day)

**Submit  
Request  
Letter with  
all  
Requirements  
at OPRM  
Help Desk**

## Office of Participant Relationship Management

<b>No Objection Certificate (NOC)</b>	<b>Conditions</b>	Degree should be completed; Admission / Degree Cancellation
	<b>Requirements</b>	Request form and copy of final Transcript / Clearance Form Rs. 1000/ charges for normal processing (2 working days) Rs. 1500/ charges for urgent processing (1 working day)
<b>Project Letter</b>	<b>Conditions</b>	Currently registered in Particular semester
	<b>Requirements</b>	Request form and approval of advisor / concern teacher; No Processing Fee; 1 working day for processing