Tracking ID: _____

University of Management and Technology

Semester Hold Form

I.D. No.: | | | | | | | | | | | | Date: _____

Last Name/Surname: _____ First Name: _____ Middle Name: _____

Program: _____ Semester: Spring ❑/Summer ❑/Fall ❑ | | | | |

Email: _____ Contact No.: _____

Semester Freeze: Spring ❑ / Summer ❑ / Fall ❑ | | | | |

State the Reason & attach evidence:

_____

_____

_____

Participant Signature: _____

Clearance Requirements by the Participant

Name of Department	Signature	Stamp
Library		
IPC Lab		
Participant Accounts Office		

(For Office use only)

Office of Participant Relationship Management (OPRM)

Evidence (if required) ☐

Original SID Card ☐

Paid Voucher (if Applicable) ☐

Signature: _____

Office of the Registrar

Allowed: ☐ Not Allowed ☐

Signature: _____

Guidelines regarding Semester Freeze:

- You may apply before the beginning of that particular semester till Add/Drop week without any fine
- You may apply from second week of that particular semester till start of midterm week with Rs. 5000/ fine
- Student ID will be renew at the time of Semester unhold
- All policies and fee package will be apply as per new student ID
- Student may not apply for refund at time of unhold semester
- Participant must meet admission criteria of the program at the time of semester unhold