

Participant Relations Section (PRS)

Add/Drop

Policy and Requirements

Policy	Requirements
<ul style="list-style-type: none"> • On commencement of the semester, the account of the participants is enabled for the courses add/drop as per the schedule stated in the Academic Calendar • Add/drop of course(s) shall not be processed on the basis of section change request except in case of clashes in time table • In case the participant faces an issue regarding course offering/section capacity/clash, he/she will coordinate with the Batch Advisor of the respective department • Course(s) can be added/dropped during the 1st week of the beginning of the semester or during the mentioned Add/Drop period • The participant may add/drop due to the following reasons: <ul style="list-style-type: none"> ➤ Clash in timetable ➤ To add or remove courses according to the current CGPA ➤ To change elective courses 	<ul style="list-style-type: none"> • The participant will login to online.umt.edu.pk and will select the courses for adjustments in the registration (Add/Drop) • Submit duly filled and approved Add/Drop Form from the Batch Advisor at PRS Helpdesk or send request to prshelpdesk@umt.edu.pk • Clearly and correctly mention the course(s) title(s) and code(s)