

Participant Relations Section (PRS)

Fee installments / Extension / Fine Waiver

Policy and Requirements

Policy	Requirements
<ul style="list-style-type: none"> • Applications for fee installment/extension must be submitted within 5 working days before the due date of the quarter to avoid late payment fine • For any decision, the validity of the decision is for 3 working days from the date of decision. No claim shall be entertained after the validity period expires • Decision along with a particular date given is valid only till the mentioned date • If a participant fails to pay fee within the deadline, a fine of Rs. 100/day will be charged for the first fifteen days. After the first fifteen days, the fine amount will be Rs. 200/day till the time the fee default continues • If a participant fails to pay as per the decision taken by the competent authority, fine will be charged from the date the first default occurred • In case a participant applies for revision of the decision, fine will be charged from the date the first default occurred • In case a participant gets a decision from one competent authority and gives application again to another competent authority without mentioning the previous decision and authority, then both decisions will stand cancelled and action will be taken against the participant as per the policies of UMT • Submission of the request does not guarantee approval of the request. All applications will be decided on case-to-case basis 	<ul style="list-style-type: none"> • Request for installments/extension must be sent to prshelpdesk@umt.edu.pk along with document-based evidence which justifies the reason