UMT

UNIVERSITY OF MANAGEMENT AND TECHNOLOGY
REQUEST FOR REFUND

INSTRUCTIONS:

- For fresh entrants in a semester, the tuition fee may be refunded in case of admission cancellation provided the application is moved as per the following schedule:

- During first week of commencement of classes: 100%

- After first week of classes: No Refund

Note
The admission fee and library fee are non refundable and non transferable. However, these are adjustable in case the Participant informs the Registrar office before the start of the semester and does not initiate the fee refund process.

SCHOOL: _____   PROGRAM: _____

NAME OF APPLICANT: _____

ID NO: _____

Please authorize refund of Rs. _____ on account of   Admission ☐   Tuition Fee ☐

REASON FOR REFUND: _____

_____

_____

REFERENCE OF FEE DEPOSIT:

BATCH NO: _____   DATE: _____   AMOUNT: _____

(ATTACH BANK CHALLAN AND UMT ID/ADMIT CARD)

Signature of applicant: _____

Advisor name & signature with stamp: _____

<u>PRS/Hostel warden Recommendation</u>   <u>Dean Office Recommendation</u>

Approval of Registrar: _____

For Use of Treasure office

Refund of Rs _____ Allowed Signature of Dealing Person: _____

Checked by _____ Internal Audit _____

Management Accounts _____ Treasurer _____

Cheque No: _____ Date: _____ Amount: _____

Received by: _____