



University of Management and Technology
Research Paper Presentation in International Conference-Form

Name:		School/Institute/Department:	
Designation:		Employee Code :	
Date of Joining:	Employment Status: Regular <input type="checkbox"/> Contract <input type="checkbox"/>		
Conference Name / Title:			
Name of sponsoring / professional body organizing the Conference:			
Location: City: _____		Country: _____	
Date(s) of Conference:		Total number of days:	
Title of Research Paper :			
Are you presenting your paper?		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Are you Principal Author or Co-Author:		If you are Co-Author, please give names of other authors:	
Principal Author <input type="checkbox"/> Co-Author <input type="checkbox"/>		1. _____ 2. _____ 3. _____	
If any part of this work has been published or presented in any journal / conference: Yes <input type="checkbox"/> No <input type="checkbox"/>			
If Yes, Please give detail:			
Have you Applied with HEC for Research Grant? Yes <input type="checkbox"/> No <input type="checkbox"/>		Date of Application:	
If yes, status of the HEC application: Accepted <input type="checkbox"/> Declined <input type="checkbox"/> In Process <input type="checkbox"/>			
Date of Departure :		Date of Arrival:	
Registration fee if any:		Approximate Boarding / Lodging Cost:	
Have you received Research / Travel Grant from HEC / UMT during the last 12 months? Yes <input type="checkbox"/> No <input type="checkbox"/>			
If yes, please provide detail:			
1. Int'l Conference Name: _____			
Title of Research Paper: _____			
Country of Conference: _____		Dates of Conference: _____	
HEC Grant Received: _____		Organizing/Sponsoring Body: _____	
UMT Grant Received (Amount): _____ TA/DA Amount: _____			
Employee Signature : _____		Date: _____	
Comment / Recommendation by the COD: _____			
Comment / Recommendation by the Director/Dean: _____			
Comments / Approval of Research Grant Committee: Accepted <input type="checkbox"/> Declined <input type="checkbox"/>			



University of Management and Technology

CHECKLIST:

• Official Announcement/Conference Brochure	<input type="checkbox"/>
• Official Acceptance	<input type="checkbox"/>
• Copy of complete Research Paper	<input type="checkbox"/>
• Similarity Report of complete Research Paper	<input type="checkbox"/>
• Quotation of Air Travel	<input type="checkbox"/>
• Copy of application submitted to HEC	<input type="checkbox"/>
• Updated Research Profile	<input type="checkbox"/>
• Verified by COD	<input type="checkbox"/>
• Verified by Director/Dean	<input type="checkbox"/>

Signature of Applicant