## **Research Paper Presentation in International Conference-Form**

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| Name: | School/Institute/Department: |
| Designation: | Employee Code : |
| Date of Joining: | Employment Status: Regular Contract |
| Conference Name / Title: |
| Name of Sponsoring / Professional body organizing the Conference:  |
| Location: City:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Country:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Date(s) of Conference: | Total number of days: |
| Title of Research Paper : |
| Are you presenting your paper? Yes No  |
| Are you Principal Author or Co-Author:Principal Author Co-Author | Number of UMT Authors:Number of Authors other than UMT: |
| If any part of this work has been published or presented in any journal / conference: Yes No  |
| If Yes, Please give detail: |
| Have you Applied with HEC for Research Grant? Yes No  | Date of Application: |
| If yes, status of the HEC application: Accepted Declined In Process  |
| Date of Departure : Date of Arrival:  |
| ­Registration fee if any: | Approximate Boarding / Lodging Cost: |
| Have you received Research / Travel Grant from HEC / UMT during the last 12 months? Yes No  |
| If yes, please provide detail: 1. Int’l Conference Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Title of Research Paper:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Country of Conference:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dates of Conference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ HEC Grant Received:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Organizing/Sponsoring Body:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_UMT Grant Received (Amount):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TA/DA Amount:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Employee Signature :  | Date: |
| Comment / Recommendation by the COD: |
| Comment / Recommendation by the Director/Dean: |
| Comments / Approval of Research Grant Committee: Accepted Declined  |

**CHECKLIST:**

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| * Official Announcement/Conference Brochure
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| * Official Acceptance
 |  |
| * Copy of complete Research Paper
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| * Similarity Report of complete Research Paper
 |  |
| * Quotation of Air Travel
 |  |
| * Copy of Application Submitted to HEC
 |  |
| * Updated Research Publication Profile
 |  |
| * Verified by COD
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| * Verified by Director/Dean
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**Signature of Applicant**