



# IKL

# UMT Staff Training Calendar

October, 2025 - December, 2025



# UMT

## Learning that makes A difference

Leadership Development Program (LDP): ■ Service Excellence Program (SEP): ■ Customized Training (CT): ■  
 Management Development Program (MDP): ■ Non Cadre Staff Training (NCST): ■ Batch 2 is optional based on audience interest only.

Sr.#	Topic	Facilitator	Date	Duration	Group	Batch
1	Lean Management in Academic Environment	Sohail Ejaz	October 14, 2025	Half Day	O-AM, DM-SM	1
2	Creating and Designing Presentations	Usman Nagi	October 16, 2025	Half Day	O-AM, DM-SM	
3	Workplace First Aid and Emergency Response	Rescue 1122	October 24, 2025	Half Day	O-AM, DM-SM, GM-Dir	4
4	The Pursuit of Excellence		October 25, 2025	Express	Non-Cadre	
5	Emotional and Social Intelligence	Sohail Ejaz	October 29, 2025	Full Day		
6	Goal Setting	Sohail Ejaz	November 04, 2025	Half Day	O-AM	
7	Lean Management in Academic Environment	Sohail Ejaz	November 11, 2025	Half Day	O-AM, DM-SM	1
8	The Pursuit of Excellence		November 15, 2025	Express	Non-Cadre	
9	Customized Training		November 18, 2025	Half Day		
10	Discovering Customer Needs and Expectations		November 26, 2025	Full Day	O-AM, DM-SM	
11	Mapping Customer Journey		November 27, 2025	Full Day	O-AM, DM-SM	
12	AI@Work: Boosting Productivity with Intelligence		December 02, 2025	Half Day	O-AM	1
13	Financial Planning and Budgeting	Dr Amer Shakeel	December 09, 2025	Half Day	O-AM, DM-SM	
14	Eagle Eye Program® - Think Critically: Lead Strategically		December 10, 2025	Half Day	SM, GM-Dir	
15	Conflict Resolution & Problem Solving	Sohail Ejaz	December 16, 2025	Half Day	O-AM	
16	The Pursuit of Excellence		December 17, 2025	Express	Non-Cadre	
17	Customized Training		December 23, 2025	Half Day		



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Growth Excellence Leadership

# UMT Staff Training Calendar

January, 2026 - March, 2026



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## Learning that makes A difference

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 Management Development Program (MDP): ■ Non Cadre Staff Training (NCST): ■ Batch 2 is optional based on audience interest only.

Sr.#	Topic	Facilitator	Date	Duration	Group	Batch
18	Social Intelligence	Sohail Ejaz	January 06, 2026	Half Day	O-AM, DM-SM	
19	Fostering Happiness and Well-being in the Workplace	Sohail Ejaz	January 13, 2026	Half Day	O-AM	
20	Business Intelligence using Power BI		January 15, 2026	Half Day	O-AM, DM-SM	
21	Managing Projects for Success		January 22, 2026	Full Day		
22	The Pursuit of Excellence		January 25, 2026	Express	Non-Cadre	
23	Customized Training		January 29, 2026	Half Day		
24	Eagle Eye Program® - Data Analytics for Leaders		February 03, 2026	Half Day	SM, GM-Dir	
25	Building High Performance Teams	Sohail Ejaz	February 10, 2026	Full Day	O-AM	1
26	Building High Performance Teams	Sohail Ejaz	February 16, 2026	Full Day	O-AM	2
27	Policy and Process Development	Mubashir Tanvir	February 19, 2026	Half Day	O-AM, DM-SM	
28	The Pursuit of Excellence		February 21, 2026	Express	Non-Cadre	
29	Customized Training		February 26, 2026	Half Day		
30	Data Visualization using Microsoft Excel	Usman Nagi	March 03, 2026	Half Day	O-AM, DM-SM	
31	Service Quality	Sohail Ejaz	March 04, 2026	Half Day	O-AM	1
32	Service Quality	Sohail Ejaz	March 11, 2026	Half Day	O-AM	2
33	The Pursuit of Excellence		March 28, 2026	Express	Non-Cadre	
34	Customized Training		March 31, 2026	Half Day		



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# UMT Staff Training Calendar

April, 2026 - June, 2026



# UMT

## Learning that makes A difference

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 Management Development Program (MDP): ■ Non Cadre Staff Training (NCST): ■ Batch 2 is optional based on audience interest only.

Sr.#	Topic	Facilitator	Date	Duration	Group	Batch
35	Building a Culture of Ownership	Sohail Ejaz	April 07, 2026	Half Day	O-AM	
36	The Art of Effective Task Execution	Asif Saeed Haider	April 14, 2026	Half Day	O-AM	
37	Eagle Eye Program® - Transforming Business With AI		April 22, 2026	Half Day	SM, GM-Dir	
38	The Pursuit of Excellence		April 25, 2026	Express	Non-Cadre	
39	Customized Training		April 30, 2026	Half Day		
40	Building Resilience and Agility	Sohail Ejaz	May 05, 2026	Half Day	O-AM, DM-SM	1
41	Building Resilience and Agility	Sohail Ejaz	May 12, 2026	Half Day	O-AM, DM-SM	2
42	Digital Transformation & Managing Change		May 14, 2026	Full Day		
43	Creating and Designing Presentations	Usman Nagi	May 20, 2026	Half Day	O-AM, DM-SM	2
44	The Pursuit of Excellence		May 23, 2026	Express	Non-Cadre	
45	Effective Communication Skills for Service Excellence		May 29, 2026	Full Day	O-AM, DM-SM	
46	Managing Customer Objections		June 03, 2026	Full Day	O-AM, DM-SM	
47	Project Skills for Operational Success		June 16, 2026	Half Day	O-AM	
48	Eagle Eye Program® Transforming Leadership: Efficiency to Excellence		June 17, 2026	Half Day	SM, GM-Dir	
49	The Pursuit of Excellence		June 27, 2026	Express	Non-Cadre	
50	Customized Training		June 30, 2026	Half Day		



# IKL

# UMT Staff Training Calendar

July, 2026 - September, 2026



# UMT

## Learning that makes A difference

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 Management Development Program (MDP): ■ Non Cadre Staff Training (NCST): ■ Batch 2 is optional based on audience interest only.

Sr.#	Topic	Facilitator	Date	Duration	Group	Batch
51	Managing and Executing Tasks	Asif Saeed Haider	July 07, 2026	Full Day		
52	AI@Work: Boosting Productivity with Intelligence		July 09, 2026	Half Day	DM-SM	2
53	Future First: Innovation Through Design Thinking		July 14, 2026	Half Day	O-AM, DM-SM	
54	Professional Communication in Business		July 20, 2026	Half Day	O-AM	
55	The Pursuit of Excellence		July 25, 2026	Express	Non-Cadre	
56	Customized Training		July 28, 2026	Half Day		
57	Public Speaking & Presentation Skills		August 04, 2026	Half Day	O-AM	1
58	Public Speaking & Presentation Skills		August 05, 2026	Full Day	DM-SM	
59	Building A Culture Of Excellence	Sohail Ejaz	August 11, 2026	Half Day	O-AM	1
60	Eagle Eye Program® - Organisational Project Management		August 18, 2026	Half Day	SM, GM-Dir	
61	The Pursuit of Excellence		August 22, 2026	Express	Non-Cadre	
62	Customized Training		August 27, 2026	Half Day		
63	Public Speaking & Presentation Skills		September 10, 2026	Half Day	O-AM	2
64	Building A Culture Of Excellence	Sohail Ejaz	September 15, 2026	Half Day	O-AM	2
65	AI@Work: Boosting Productivity with Intelligence		September 17, 2026	Half Day	O-AM	3
66	Eagle Eye Program® - Unleash Your Inner Leader		September 23, 2026	Half Day	SM, GM-Dir	
67	The Pursuit of Excellence		September 26, 2026	Express	Non-Cadre	
68	Workplace First Aid and Emergency Response	Rescue 1122	September 29, 2026	Half Day	O-AM, DM-SM, GM-Dir	5

\* The dates/facilitator in the training calendar are tentative and subject to change. The exact dates / facilitators will be notified via email invitations.