**University of Management and Technology, Lahore**

**Department of Civil Engineering**

**Internship evaluation form**

Name of Intern: ----------------------------------------------------------------------------

Registration No. of Intern: ----------------------------------------------------------------------------

Organization/Firm: ----------------------------------------------------------------------------

Assignment/job: ----------------------------------------------------------------------------

Supervisor: ----------------------------------------------------------------------------

**All items below to be filled by the internship supervisor**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  | **Score Awarded** |
| **Enthusiasm for learning** | Internee not interested in on‑the-job learning.  (0-3) | Internee interested in new procedures/equipment but has difficulty understanding.  (4-7) | Internee good at learning about new procedures/equipment.  (8 -10) |  |
| **Interaction with co-workers** | Prefers to work alone.  (0-3) | Can work in a team but does not engage actively with other members.  (4-7) | Enjoys working and interacting with team members.  (8-10) |  |
| **Management skills** | Does not understand importance of coordination.  (0-3) | Understands need for coordination but unable to manage tasks.  (4-7) | Manages tasks well and is able to coordinate activities.  (8-10) |  |
| **Integrity** | Unclear attitude to issues of integrity.  (0-3) | Aware of need for integrity but unable to decide ethical issues.  (4-7) | Well aware of ethical issues and decides clearly about them.  (8-10) |  |
| **Communication skills** | Cannot be understood without requiring clarifications  (0-3) | Generally clear in expressing ideas but has occasional difficulties.  (4-7) | Able to communicate clearly.  (8-10) |  |

**Employer’s Signature & Seal**