



**UNIVERSITY OF MANAGEMENT AND TECHNOLOGY
SCHOOL OF GOVERNANCE AND SOCIETY**

COURSE OUTLINE

PA406 AN ANALYSIS OF THE CIVIL SERVICE OF PAKISTAN

BS PUBLIC ADMINISTRATION

PA406 AN ANALYSIS OF THE CIVIL SERVICE OF PAKISTAN

BS Public Administration

FALL 2021

Class Timings—2:00-4:45 PM

Resource Person	Prof. <u>Rahat ul Ain</u> , Professor of Practice rahat.ain@umt.edu.pk Mobile Phone No: 03054440667
Credit Hours	3
Duration	One Semester
Counseling Time	Thursday 5:00 PM onward Or by appointment

Course Description

The course will facilitate understanding of the history, evolution, features, major concepts, and issues related with the Pakistan Civil Service. In Pakistan, the Civil Service in its present form was established in the British period. However, its origins in the subcontinent go back to the 2nd and 3rd century BC when the *Arthashastra* was written. During the Mughal period, the *Mansabdari* system created another variant of Civil Servants. The course will introduce the students to relevant concepts, debates and discussions on the Civil Service of Pakistan.

Learning Objectives

- a) To develop critical thinking for understanding the Civil Service of Pakistan.
- b) To develop know-how, methods, and processes for analysis of Civil Service of Pakistan;
- c) To expose students, *inter alia*, to basic concepts of bureaucratic systems and procedures.

Learning Methodology

The course will primarily depend on lecture-discussions (LDs). Efforts will be made to develop critical and analytical abilities of the participants. A great deal has been written and published

related to the issues and challenges facing the Civil Service of Pakistan. Recommended text and reference books have been selected for the basic facts and analytical appraisal of concepts.

Grade Evaluation Criteria

Overall, UMT policy shall be followed in awarding final grades. Following distribution of marks shall be observed for evaluation:

Marks Evaluation	Marks Percentage
Mid Term Exam	35 %
Class Participation, Reaction Essays/Assignments	25 %
Final Exam	40 %
Total	100 %

Recommended Text books

Political Administrators - The Story of the Civil Service of Pakistan, by Aminullah Chaudry, **Publisher:** Oxford University Press (May 2011)

Pakistan, A Modern History, by Ian Talbot Publisher: C. Hurst & Co Ltd, London (1998)

Further Readings

Participants are advised to take notes during lectures as latest articles and papers relevant to the topics in the course outline shall be distributed and discussed.

Course Contents:

Week	Content / Area	Readings
1	<p>Introduction. This session is meant to briefly introduce the course, highlight salient aspects of Civil Service, apprise the students of its historical roots, and determine parameters of inquiry. It will include assessment of existing level of understanding on the subject with a view to ascertain gaps between existing capacity and the desired learning outcomes. Besides, it will elicit students' expectations from the course in order to adjust course contents, if need be.</p>	<p>a. Chapters from <i>Arthshastra</i> (Kautiliya)</p> <p>b. Chapters from <i>Mansabdari System</i> (Abdul Aziz)</p>
2	<p>The Origins of the Civil Service of Pakistan</p>	<p>a. <i>Political Administrators: The Story of the Civil Service of Pakistan</i>, by Aminullah Chaudhry, Oxford, 2011, Chapter 1</p> <p>b. <i>Political Administrators: The Story of the Civil Service of Pakistan</i>, by Aminullah Chaudhry, Oxford, 2011, Chapter 2</p>
3	<p>Civil Service Reforms</p>	<p>a. <i>Political Administrators: The Story of the Civil Service of Pakistan</i>, by Aminullah Chaudhry, Oxford, 2011, Chapter 5</p>
4	<p>The Politics of Civil Service Reforms</p>	<p>a. RULING ELITE AND MAJOR ADMINISTRATIVE REFORMS: The Case of Pakistan Civil Service by Mohammad Mohabbat Khan, <i>The Indian Journal of Political Science</i>, Vol. 41, No. 4 (December 1980)</p> <p>b. <i>THE POLITICS OF CIVIL SERVICE REFORM IN PAKISTAN</i> by Andrew Wilder <i>Source: Journal of International Affairs</i>, Vol. 63, No. 1, Pakistan &</p>

		<i>Afghanistan: Domestic Pressures and Regional Threats (FALL/WINTER 2009), pp. 19-37 Published by: Journal of International Affairs</i>
5	Civil Service and Pro Poor Change	Bureaucracy and Pro Poor Change by Ali Cheema and Asad Saueed, 2006, PIDE
6	The Story of the Civil Service of Pakistan	<i>Political Administrators: The Story of the Civil Service of Pakistan</i> , by Aminullah Chaudhry, Oxford, 2011, Chapter 6
7	Public Administration Education	Public Administration Education in Pakistan: Does It Add Value in the Public Interest? Aisha Azhar & Azhar Manzoor Florida State University
8	Development Administration	Review of several Research Articles, including: The Civil Service of Pakistan, Bureaucracy in a New Nation by Henry Frank Goodnow, Public Administration Review, Vol. 25, No. 4 (Dec., 1965), American Society for Public Administration
9	Mid Term Exam	
10	Civil Service of Pakistan and Governance	The Sinews of Governance: Bureaucracy, Narrative, and Power under Colonialism and Independence by Imran Ali, The Pakistan Development Review, Vol. 45, No. 4, Papers and Proceedings PARTS I and II Twenty-second Annual General Meeting and Conference of the Pakistan Society of Development Economists Lahore, December 19-22, 2006 (Winter 2006)
11	Gender Neutrality in the Civil Service	Gender Neutrality and the Pakistani Bureaucracy by Maryam Tanwir, Journal of International Women's Studies, Volume 15 Issue 2, Jul-2014.
12	District Administration	<i>Political Administrators: The Story of the Civil Service of Pakistan</i> , by Aminullah Chaudhry, Oxford, 2011, Chapter 8

13	Civil Service in the Province	<i>Political Administrators: The Story of the Civil Service of Pakistan</i> , by Aminullah Chaudhry, Oxford, 2011, Chapter 9
14	Administration by the Rules or Rule by IMF?	<i>Pakistan: A Modern History</i> , by Ian Talbot, C. Hurst & Co, (Publishers) Ltd, London (1998). Part VI-11 (pages 329-350)
15	Recommendations for Improvement in Civil Service of Pakistan	<i>Elements of Effective Governance: Measurement, Accountability and Participation</i> , by Kathe Callahan, CRC Press, Taylor and Francis Group, New York, 2007
16	Final Exam	

Academic Integrity Policy

Academic integrity is the central value of an academic community. It is expected that graduate students will neither engage in nor facilitate cheating (using or attempting to use unauthorized materials, information, or study aids), fabrication (falsification or invention of any information or citation), or plagiarism (representing the words or ideas of others as one's own) in their academic work. **The Academic Integrity Policy contains strict sanctions, including expulsion, for all forms of academic dishonesty. Students found guilty of violating other UMT norms, such as engaging in moral and ethical misconduct, or in actions that are harmful to others or threaten the orderliness and wellbeing of the campus, are subject to equally strict sanctions in accordance with these norms and UMT regulations.**

Make-up Exams and Late Assignments: There will be no make-up exams, unless there is a valid (documented) reason for not taking the scheduled exams, and prior arrangements have been made with the instructor. The instructor may deduct marks late submission of assignment.
