



# University of Management and Technology

**Sialkot Campus**

**Purchase Requisition Form for Goods/Services**

**Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Employee Code:** \_\_\_\_\_

**Department:** \_\_\_\_\_

<b>Sr No#</b>	<b>Items Description</b>	<b>Units</b>	<b>Required Qty</b>	<b>Remarks</b>
<b>1.</b>		<b>No</b>	<b>00</b>	
<b>2.</b>		<b>No</b>	<b>00</b>	
<b>3.</b>		<b>No</b>	<b>00</b>	
	<b>Total</b>		<b>000</b>	

**Requested By** \_\_\_\_\_

**Approved By HOD** \_\_\_\_\_