



**For Office Use Only**

Date Received:

*Please affix passport size photograph here*

**APPLICATION FORM FOR INTERNSHIP PROGRAMME**

The following documents are required to support your application:

- 3-passport size photographs  
(white background)
- Certified true copy of passport  
(all pages including empty ones)
- Certified true copy of all academic examination  
certificates
- Curriculum Vitae / Resume

*Note: Please provide an official translation in English where necessary.*

**A – INSTITUTION**

Institution: \_\_\_\_\_  
 \_\_\_\_\_ Faculty: \_\_\_\_\_  
 \_\_\_\_\_ Duration of the  
 Internship Programme: From \_\_\_\_\_ to \_\_\_\_\_

**B – PERSONAL DETAILS**

Title: <input type="checkbox"/> Mr <input type="checkbox"/> Miss <input type="checkbox"/> Others .....	Passport No.:
Name: (as in Passport)	Nationality:
	Race: Religion:
Correspondence Address:	Date of Birth: Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
	Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Others.....
	Home Tel No.: Place of Birth:
	Mobile Phone No.:
	Email Address:

### C – PARENT / GUARDIAN DETAILS

i. **Parent /Guardian**

Name:(as in Passport)	Identification Card No:
Correspondence Address:	Home Tel No:
	Mobile Phone:
Postcode:	Email Address:
Employer:	Monthly Income:
Occupation:	Relationship ( if guardian ):

ii. **Emergency Contact (Other than Parents /Guardian):**

Name: (as in Passport)	
Correspondence Address:	Relationship:
	Home Tel No:
	Mobile Tel No:
	Email Address:

### D – SURVEY QUESTION

How did you hear about AIMST University? (You may tick (✓) in more than one option)

<input type="checkbox"/> Agent	<input type="checkbox"/> Newspaper Advertisement	<input type="checkbox"/>
<input type="checkbox"/> AIMST Website	<input type="checkbox"/> Magazine Advertisement	<input type="checkbox"/>
<input type="checkbox"/> Banner	<input type="checkbox"/> Your University	<input type="checkbox"/>
<input type="checkbox"/> Billboard	<input type="checkbox"/> Flyers Advertisement	<input type="checkbox"/>
<input type="checkbox"/> Education Fair	<input type="checkbox"/> Radio/Television	<input type="checkbox"/>
<input type="checkbox"/> Family/Friends	<input type="checkbox"/> School Counselor	<input type="checkbox"/>
<input type="checkbox"/> Other Websites	<input type="checkbox"/> School Seminar	<input type="checkbox"/>
	<input type="checkbox"/> Telemarketing	<input type="checkbox"/>

### E – ACADEMIC QUALIFICATIONS OF APPLICANT (please attach supporting documents)

Institution	Qualification	Year
1.		
2.		
3.		

#### English Language Proficiency

Examination	Year	Grade
1. IELTS		
2. TOEFL		
3. English 1119		
4. MUET		

#### Extra Curricular Activities:

Activities	Year	Level	Remarks
1.			
2.			
3.			
4.			
5.			

**F – ACADEMICRECORD**

Are you a former student of AIMST University?

Yes, please provide your Student IDnum \_\_\_\_\_

No, have you applied to AIMST University before this?  Yes  No

**G – SOURCES OFFUNDING**

**Financial Support**

Self-financed  Sponsored (*please attach supporting documents*)  Others (*please specify*).....

**H –ACCOMMODATION**

It is MANDATORY for ALL students to stay in the AIMST University Student Residence at Semeling Campus for the stipulated duration of their course.

**I –DECLARATION**

**Parent / Guardian**

I,.....hereby agree to pay all the required fees as stated in the fee structure and in accordance with AIMST University’s policies. I also agree to the terms of AIMST University’s fee refund policy \*.

.....  
Signature of Parent/Guardian

Date: .....

**Applicant**

I declare that all the information stated in this application and all the documents that will be submitted upon registration is true and correct. I understand that AIMST reserves the right to change any decision regarding admission or enrolment made on the basis of incorrect or incomplete information. I agree to abide by all the academic and administrative regulations of AIMST University.

.....  
Signature of Applicant

Date: .....

**\* A copy of AIMST University’s fee structure will be attached together with the offer letter. Kindly refer to the Undergraduate Handbook for the Refund policy.**

*AIMST University will officially notify you of the outcome of your application. Please take note that submission of the application does not constitute acceptance into the university.*

By submitting your personal data to us, you consent to us collecting, using, disclosing and processing your personal data in accordance with our PDPA Notice. Please refer to our website [www.aimst.edu.my](http://www.aimst.edu.my) for further details.

If you agree for your personal data to be collected and processed by us please tick (√) in the box below.

Agree

Disagree

\_\_\_\_\_  
Name:

Passport No.:

Date:

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**BUSINESS DEVELOPMENT OFFICE**

<input type="checkbox"/> Documents Complete <input type="checkbox"/> Documents Incomplete Specify: ..... ..... ..... .....	Counselled by,  ..... Signature Name: Date:
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**HUMAN RESOURCE MANAGEMENT**

<input type="checkbox"/> Documents Complete <input type="checkbox"/> Documents required (please specify)..... Checked by :..... Date :..... Rechecked by :..... Date :..... Verified by :..... Date :.....	..... Signature Name: Date:
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**FINANCE AND ACCOUNTS DIVISION**

<input type="checkbox"/> Application Fees Enclosed: Bankers Cheque / Bank Draft No..... Cash : RM..... Others: RM.....	..... Signature Name: Date:
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**SELECTION COMMITTEE/ DEAN**

AdmissionStatus  Affirm Offer  Conditional  Rejected

**Feedback to Applicant**

..... ..... ..... .....	..... Signature Name: Date:
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Please return this form to:

**BUSINESS DEVELOPMENT OFFICE  
(PARTNER-UNIVERSITY INTERNSHIP PROGRAMME)  
AIMST UNIVERSITY**

Jalan Semeling-Bedong, 08100 Bedong, Kedah Darul Aman, Malaysia.

**FOR MORE INFORMATION PLEASE CONTACT**

TEL: 604-429 8000 / 1260 / 1262

FAX: 604-429 8008 / 8009

E-MAIL: bdo@aimst.edu.my

WEBSITE: [www.aimst.edu.my](http://www.aimst.edu.my) FACEBOOK: STUDY IN MALAYSIA - AIMST UNIVERSITY