|  |  |  |  |
| --- | --- | --- | --- |
| **Session** | **Sub-Topic** | **Readings** | **Activities** |
| 1 | Introduction of Primavera /Creating a project plan | P.E Harris Ch-1 & Ch-2 | Discussion |
| 2 | Starting up and navigation /Creating a new project | P.E Harris Ch-3 & Ch-4 | Discussion/ workshop |
| 3 | Defining Calendar / creating a Project WBS | P.E Harris Ch-5 & Ch-6 | Discussion/ workshop |
| 4 | Adding Activities and organizing under the WBS / Formatting the Project display | P.E Harris Ch-7 & Ch-8 | Discussion/ workshop |
| 5 | Adding Relationships / Activity Network View | P.E Harris Ch-9 & Ch-10 | Discussion/ workshop |
| 6 | Constraints / Group, Sort and Layouts | P.E Harris Ch-11 & Ch-12 | Discussion/ workshop |
| 7 | Filters / Printing and Reporting | P.E Harris Ch-13 & Ch-14 | Discussion/ workshop |
| 8 | Setting Baseline / Scheduling Un-Resourced Schedule | P.E Harris Ch-15 & Ch-16 | Discussion/ workshop |
| 9 | **Midterm** |  |  |
| 10 | User and Administration Preferences / Advanced Scheduling Options | P.E Harris Ch-17 & Ch-18 | Discussion/ workshop |
| 11 | Creating Roles and Resources | P.E Harris Ch-19 | Discussion/ workshop |
| 12 | Assigning Roles, Resources & Expenses | P.E Harris Ch-20 | Discussion/ workshop |
| 13 | Resource Optimization | P.E Harris Ch-21 | Discussion/ workshop |
| 14 | Statusing a Resourced Schedule | P.E Harris Ch-22 | Discussion/ workshop |
| 15 | Global Change | P.E Harris Ch-23 | Discussion/ workshop |